

FLORIDA DEPARTMENT OF EDUCATION 2013-2014 SCHOOL IMPROVEMENT PLAN



Pam Stewart, Commissioner
Florida Department of Education
325 West Gaines Street
Tallahassee, FL 32399

School: 2371 - Melrose Elementary School
District: 52 - Pinellas
Principal: Nanette Grasso
SAC Chair: Reenita Crandel
Superintendent: Dr. Michael A Grego
School Board Approval Date: [pending]
Last Modified on: 10/28/2013

Address:	<u>Physical</u>	<u>Mailing</u>
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Phone Number:	727-893-2175	
Web Address:	http://www.melrose-es.pinellas.k12.fl.us	
Email Address:	2371.principal@pcsb.org	

School Type:	Elementary School			
Alternative:	No			
Charter:	No			
Title I:	Yes			
Free/Reduced Lunch:	97%			
Minority:	94%			
School Grade History:	<u>2012-13</u> F	<u>2011-12</u> F	<u>2010-11</u> F	<u>2009-10</u> C

NOTE

Sections marked N/A in the online application have been excluded from this document.
 For privacy reasons, data representing fewer than 10 students or teachers have been excluded from this document

Current School Status	
School Information	
School-Level Information	
School Melrose Elementary School	
Principal's name Nanette Grasso	
School Advisory Council chair's name Reenita Crandel	
Names and position titles of the School-Based Leadership Team (SBLT)	
Name	Title
Nanette Grasso	Principal
Heidi Bockover Goldstein	Assistant Principal
Beth Scanlon Abbott	MTSS Coach
Heather Nemeth	Guidance Counselor
Bethany Sheehan	Social Worker
Anna Annarelli	Diagnostician
Shannon Johansen	Psychologist
Gema Matanle	Behavior Specialist
District-Level Information	
District Pinellas	
Superintendent's name Dr. Michael A Grego	
Date of school board approval of SIP Pending	
School Advisory Council (SAC) This section meets the requirements of Section 1114(b)(1), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b). This section meets the requirements of Section 1114(b)(1), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b).	
Describe the membership of the SAC including position titles Our SAC is still in the development stages. This section will be updated/completed once we hold our first meeting.	
Describe the involvement of the SAC in the development of this school improvement plan The SAC was not involved in the development of the 2013-14 school improvement plan due to the fact we did not have a SAC in place. Once our SAC has been put in place, we will review each aspect of the SIP and ask for input.	
Describe the activities of the SAC for the upcoming school year September 2013 - SAC Expectations and responsibilities; General School Information October 2013 – Climate Survey review; enrollment information; Superintendent’s Update November 2013 – SIP Review January 2014 – Volunteer/data/explanation February 2014 - Specialist Updates: Art, Music, PE, Library/Technology March 2014 – Discipline/Behavior Update and data share; recruit and post SAC board interest for the 2014-15 school year April 2014 – Announce the new SAC Board and thank out-going SAC Board	

<p>Describe the projected use of school improvement funds and include the amount allocated to each project Total: \$1,869.25 \$500.00 to support the Media Center Reading Initiative \$500.00 to support our Positive Behavior Plan</p>		
<p>Verify that your school is in compliance with Section 1001.452, F.S., regarding the establishment duties of the School Advisory Council by selecting one of the boxes below In Compliance</p>		
<p>If no, describe the measures being taken to comply with SAC requirements We are in the process of putting a SAC in place for the 2013-14 school year.</p>		
<p>Highly Qualified Staff This section meets the requirements of Sections 1114(b)(1)(C) and 1115(c)(1)(E), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b). This section meets the requirements of Sections 1114(b)(1)(C) and 1115(c)(1)(E), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b).</p>		
<p>Administrators</p>		
<p># Administrators 2</p>		
<p># Receiving Effective rating or higher (not entered because basis is < 10)</p>		
<p>Administrator Information:</p>		
<p>Nanette Grasso</p>		
Principal	Years as Administrator: 25	Years at Current School: 0
Credentials	BA Education; M.S. Admin./Supervision	
Performance Record	"B" Grade for the 2013 "A" Grade for 11 years: 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012 Adequate Yearly Progress for 7 years: 2004, 2005, 2006, 2007, 2008, 2009, 2010 2013 FCAT Data: 67% of students achieving high standards in reading 52% of students achieving high standards in math 57% of students achieving high standards in science 72% of students achieving high standards in reading 65% of students made learning gains in reading 69% of the lowest 25% made learning gains in reading 71% of the students made learning gains in mathematics	

Heidi Bockover Goldstein		
Asst Principal	Years as Administrator: 0	Years at Current School: 0
Credentials	BA Elementary Education; M.A. Reading and Language Arts, Certification in Educational Leadership	
Performance Record	Prior Performance: "B" Grade for the 2013 "A" Grade for 11 years: 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012 Adequate Yearly Progress for 7 years: 2004, 2005, 2006, 2007, 2008, 2009, 2010 2013 FCAT Data: 67% of students scored a Level 3 or higher in reading 52% of students scored a Level 3 or higher in math 71% of students scored a Level 3.0 or higher in Science 65% of students made learning gains in reading 69% of the lowest 25% made learning gains in reading 71% of the students made learning gains in mathematics	
Instructional Coaches		
# Instructional Coaches 4		
# Receiving Effective rating or higher (not entered because basis is < 10)		
Instructional Coach Information:		
Kim Dennison		
Full-time / School-based	Years as Coach: 2	Years at Current School: 1
Areas	Reading/Literacy	
Credentials	B.A. Elementary Education 1-6	
Performance Record	Prior Performance: "F" Grade for the 2011, 2012, 2013 "C" Grade for the 2009, 2010 2013 FCAT Data: 25% of students achieving high standards in reading 18% of students achieving high standards in math 26% of students achieving high standards in science 23% of students achieving high standards in writing 57% of students made learning gains in reading 59% of the lowest 25% made learning gains in reading 60% of the students made learning gains in mathematics 62% of the lowest 25% made learning gains in mathematics	

Mark Ruscetta		
Full-time / School-based	Years as Coach: 5	Years at Current School: 2
Areas	Science	
Credentials	MA Curr and Inst; Elem. Ed (K-6); Special Ed (K-12) Rdg Endorsement (K-12); Educational Leadership	
Performance Record	Prior Performance: "F" Grade for the 2011, 2012, 2013 "C" Grade for the 2009, 2010 2013 FCAT Data: 25% of students achieving high standards in reading 18% of students achieving high standards in math 26% of students achieving high standards in science 23% of students achieving high standards in writing 57% of students made learning gains in reading 59% of the lowest 25% made learning gains in reading 60% of the students made learning gains in mathematics 62% of the lowest 25% made learning gains in mathematics	
Carroll Bauer		
Full-time / School-based	Years as Coach: 9	Years at Current School: 3
Areas	Rtl/MTSS	
Credentials	BA Elementary Education	
Performance Record	Prior Performance: "F" Grade for the 2011, 2012, 2013 "C" Grade for the 2009, 2010 2013 FCAT Data: 25% of students achieving high standards in reading 18% of students achieving high standards in math 26% of students achieving high standards in science 23% of students achieving high standards in writing 57% of students made learning gains in reading 59% of the lowest 25% made learning gains in reading 60% of the students made learning gains in mathematics 62% of the lowest 25% made learning gains in mathematics	

Beth Scanlon Abbott		
Full-time / School-based	Years as Coach: 0	Years at Current School: 2
Areas	[none selected]	
Credentials	BA Early Childhood Education	
Performance Record	Prior Performance: "F" Grade for the 2011, 2012, 2013 "C" Grade for the 2009, 2010 2013 FCAT Data: 25% of students achieving high standards in reading 18% of students achieving high standards in math 26% of students achieving high standards in science 23% of students achieving high standards in writing 57% of students made learning gains in reading 59% of the lowest 25% made learning gains in reading 60% of the students made learning gains in mathematics 62% of the lowest 25% made learning gains in mathematics	
Classroom Teachers		
# of classroom teachers 53		
# receiving effective rating or higher 53, 100%		
# Highly Qualified Teacher (HQT), as defined in 20 U.S.C. § 7801(23) 100%		
# certified in-field, pursuant to Section 1012.2315(2), F.S. 53, 100%		
# ESOL endorsed 16, 30%		
# reading endorsed 4, 8%		
# with advanced degrees 15, 28%		
# National Board Certified 1, 2%		
# first-year teachers 10, 19%		
# with 1-5 years of experience 17, 32%		
# with 6-14 years of experience 21, 40%		
# with 15 or more years of experience 5, 9%		
Education Paraprofessionals, pursuant to s. 1012.01(2)(e)		
# of paraprofessionals 0		
# Highly Qualified, as defined in 20 U.S.C. § 6319(c) 0		
Other Instructional Personnel		
# of instructional personnel not captured in Administrators, Instructional Coaches, Classroom Teachers or Education Paraprofessionals 0		
# receiving effective rating or higher (not entered because basis is < 10)		
Teacher Recruitment and Retention Strategies		

This section meets the requirements of Section 1114(b)(1)(E), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b).

This section meets the requirements of Section 1114(b)(1)(E), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b).

Describe your school's strategies to recruit and retain highly qualified, certified-in-field, effective teachers to the school; include the person responsible.

1. Every teacher at Melrose was hand-picked to join our staff, are all considered effective or highly effective, and the majority of the teachers have been teaching for several years. In order to maintain highly qualified teachers regular and consistent communication with the principal is critical. Data meetings and input is/will be our way of work. When hiring is necessary, the principal along with a team of teachers and other staff members carefully select candidates for the interview process.

2. All instructional staff will receive a \$3000.00 signing bonus to work at Melrose Elementary.

3. All new teachers will be paired with a veteran teacher for mentoring purposes.

4. The principal/assistant principal also meets with new teachers/staff members a minimum of three times a year or as needed to review observations, provide feedback and address any developing concerns.

Teacher Mentoring Program/Plan

This section meets the requirements of Sections 1114(b)(1)(D) and 1115(c)(1)(F), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b).

This section meets the requirements of Sections 1114(b)(1)(D) and 1115(c)(1)(F), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b).

Describe your school's teacher mentoring program/plan including the rationale for pairings and the planned mentoring activities

Our new teachers will be paired with veteran teacher at the same grade level or at adjacent grade levels with same grade level pairings are not possible. This will allow for:

1. Observation of mentee's instruction and providing feedback
2. Planning lessons with mentee
3. Connecting lesson activities to content standards
4. Discussing student progress and analyzing student work
5. Modeling or co-teaching lessons

Our new teachers will also work closely with our Math, Science and Literacy coaches throughout the school year.

Block scheduling will allow for collaborative planning within teams and with coaches.

Multi-Tiered System of Supports (MTSS) / Response to Instruction/Intervention (RtI)

This section meets the requirements of Sections 1114(b)(1)(B)(i)-(iv) and 1115(c)(1)(A)-(C), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b).

This section meets the requirements of Sections 1114(b)(1)(B)(i)-(iv) and 1115(c)(1)(A)-(C), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b).

Describe your school's data-based problem-solving processes for the implementation and monitoring of your MTSS and SIP structures to address effectiveness of core instruction, resource allocation (funding and staffing), teacher support systems, and small group and individual student needs

- Weekly SBLT meetings
- * Monitor SIP
- * Resource allocation
- * Address effectiveness of core instruction
- Data Checks (every 6 weeks)
- * Address effectiveness of core instruction
- * Small Group

- Coaches Meetings (maybe every 3 weeks...after they have worked with each grade level) (This can be administration and coaches)
- * Teacher support systems
- Tier II committee (This committee met the same day as SBLT just in the afternoon) Smaller committee.
- * Individual student needs (discussing SBLT referrals)

What is the function and responsibility of each school-based leadership team member as related to the school's MTSS and the SIP?

- Nanette Grasso, Principal
- Heidi Bockover Goldstein, Asst. Principal
- Beth Abbott, RTI Coach
- Heather Nemeth, Guidance Counselor
- Bethany Sheehan, Social Worker
- Anna Annarelli, Diagnostician
- Shannon Johansen, Psychologists
- Gema Matanle, Behavior Specialist

The principal and Assistant Principal provide a common vision for the use of data-based decision making, ensuring that the school-based intervention team is implementing the MTSS, conducts assessments of MTSS skills of staff through surveys, ensures adequate professional development to support MTSS implementation to its fullest, and communicates with parents regarding school-based plans and activities.

School Psychologist: Participates in collection, interpretation, and analysis of data; facilitates development of intervention plans; provides support for intervention fidelity and documentation; provides technical assistance for problem-solving activities including data collection, data analysis, intervention planning, and program evaluation; facilitates data-based making activities.

Guidance Counselor: Participates in collection, interpretation, and analysis of school-wide data; provides support for intervention fidelity participates in the planning and provision of social emotional interventions for classroom and small group.

Speech Language Pathologist: Will work in consult with the MTSS to educate the team in the role language plays in curriculum, assessments, and instruction, as a basis for appropriate program design; and helps identify systemic patterns of student needs with respect to language skills.

Behavior Specialist: will work in tandem with the MTSS to provide behavior coaching for classroom teachers to increase Tier I behaviors in the classroom. Participates in the collection, interpretation and analysis of school-wide discipline data; provide assistance for problem solving activities.

School Social Worker: Provides services ranging from program design to assessment and intervention with individual students. In addition to providing interventions, school social worker continues to link child-serving and community agencies to the schools and families to support the child's academic, emotional, behavioral, and social success.

The Exceptional Student Education (ESE) teachers will participate in consult when issues concerning their students arise. They will do this through student data collection, integrating core instructional activities/materials into Tier 3 instruction, and through collaboration with general education teachers through such activities as co-teaching.

Describe the systems in place that the leadership team uses to monitor the fidelity of the school's MTSS and SIP

We have designed our master schedule based on a block which will ensure that grade level teachers will have common time to meet as a team in PLCs, for facilitated guided planning, and data review meetings with the MTSS team on a scheduled basis both weekly and monthly.

Members of the MTSS will rotate to grade level PLCs on a weekly basis, coaches will work with grade levels on a scheduled rotation to help with implementation of the Common Core State Standards, and scheduled data review meeting will be held following each assessment cycle and at mid-assessment cycle points to discuss student progress.

The School Improvement Plan will be the focal point of all faculty and curriculum meeting to ensure all stakeholders are aware and implementing the key points to meet our targets.
 School, district, and state walkthroughs will be conducted on a regular basis to monitor student engagement levels and to observe and monitor lessons.
 Teachers will participate in Lesson study to improve lesson delivery

Describe the data source(s) and management system(s) used to access and analyze data to monitor the effectiveness of core, supplemental, and intensive supports in reading, mathematics, science, writing, and engagement (e.g., behavior, attendance)

The team meets on a weekly basis in the Coaches Portable. The agenda is set by the facilitator to include both academic and behavior data on a rotating basis. Members of the SBLT are part of other school improvement committees and serve as the liaison to the SBLT for communication with the staff.

In addition, the SBLT will meet with the grade level PLCs every six weeks to review Tier I data to problem solve the formation of Tier II groups based on data with teachers and respond to questions and concerns. The SBLT will use FAIR data/running records/phonics surveys/AIMS web to assess the “core” (Tier I) instruction in reading which will be reviewed after each assessment period. At the initial meeting with the teachers at each grade level during their “block time” students will be placed into Tier II groups based on problem solving with this data. They will be progress monitored biweekly and the group graphs from Tier II will be reviewed every six weeks in a data check meeting during grade level “block times” to determine appropriateness of the groups or the need to make changes. Based on the data, the determination will be made as to students needing Tier III problem solving and interventions. Appropriate members of the SBLT will then take responsibility for gathering additional data and scheduling the Tier III meetings with parents.

Describe the plan to support understanding of MTSS and build capacity in data-based problem solving for staff and parents

Early in the school year the staff will be trained on the MTSS process by the MTSS Leadership team. In addition to this training, each grade level team will meet with a school-based RtI member assigned to each grade level to review ongoing progress monitoring data for each Tier 2 and Tier 3 student every 5 to 6 weeks in grade level PLCs. These PLCs are intended to offer the instructional staff more precise training to facilitate the fidelity of MTSS and to identify students who are progressing successfully with the interventions put in place and to make decisions regarding students who are showing little or no progress based on the data. This forum is also designed to create an environment which allows teachers to process the information and have all questions and concerns addressed in an individualized manner. The team will be available to teachers at any time to guide the staff. The training and learning is on-going throughout the school year.

The MTSS Leadership Team will also evaluate additional staff professional development needs during the MTSS Leadership Team Meetings.

The Master Schedule has been designed to maximize grade level planning time together through block scheduling. This will allow for teacher at a grade level to conduct PLC’s and Data Share meeting with the MTSS team to analyze data and monitor student progress. Grade Level data share meeting are scheduled at 6 to 8 week intervals to monitor student growth.

Increased Learning Time/Extended Learning Opportunities

This section meets the requirements of Sections 1114(b)(1)(B)(ii)(II)-(III), 1114(b)(1)(I), and 1115(c)(1)(C)(i) and 1115(c)(2), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b).

This section meets the requirements of Sections 1114(b)(1)(B)(ii)(II)-(III), 1114(b)(1)(I), and 1115(c)(1)(C)(i) and 1115(c)(2), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b).

Research-based strategies the school uses to increase the amount and quality of learning time and help provide an enriched and accelerated curriculum:

Strategy: Extended Day for All Students

Minutes added to school year: 60

Strategy Purpose(s)

Instruction in core academic subjects

Strategy Description

Use literature to build classroom learning communities
 Conduct running record assessments on all students to find instructional levels, beginning with Tier 2 and tier 3 students
 Implement Jan Richardson Guided Reading
 Implement rigorous literacy stations
 Conduct and participate in just in time training: Jan Richardson Guided Reading, literacy stations, running records
 Plan and implement 3rd Grade Walk to Read

How is data collected and analyzed to determine the effectiveness of this strategy?

FAIR and Running Record data will be collected 3 times a year. Grade Level and Classroom data will be analyzed to determine if the core instruction for the L100 time is effective.

Who is responsible for monitoring implementation of this strategy?

MTSS Coach
 Literacy Coach
 Assistant Principal

Strategy: Before or After School Program

Minutes added to school year: 1

Strategy Purpose(s)

Enrichment activities that contribute to a well-rounded education

Strategy Description

Enrichment lessons and activities for our 5th grade students in the area of Math and Science.

How is data collected and analyzed to determine the effectiveness of this strategy?

Common Assessment Data, classroom tests and informal observations will be used to determine effectiveness of the programs.

Who is responsible for monitoring implementation of this strategy?

Kim Lopez - 5th grade Math Teacher
 Mark Ruschetta - Science Coach
 Heidi Bockover Goldstein - Assistant Principal

Literacy Leadership Team (LLT)

Names and position titles of the members of the school-based LLT

Name	Title
Nanette Grasso	Principal
Heidi Bockover Goldstein	Assistant Principal
Beth Scanlon Abbott	MTSS Coach
Kim Dennison	Literacy Coach

Describe how the school-based LLT functions (e.g., meeting processes, roles, functions)

Heidi Bockover Goldstein – Facilitator

Beth Scanlon Abbott - Recorder

Kim Dennison – Time Keeper

Meetings are monthly and function as the overseeing committee for all reading initiatives including Instructional Blocks, Intervention blocks, Referendum funds, extended learning, and SIP goal management.

What will be the major initiatives of the LLT this year?

The major initiatives of the LLT this year will be to help support the implementation of Common Core State Standards, provide support to improve reading comprehension, through participation in facilitated collaborative planning with coaches and teachers on a weekly basis, through data share meetings in which the MTSS process is discussed with administration and various coaches, and discussions and work done through weekly PLC.

Preschool Transition

This section meets the requirements of Sections 1114(b)(1)(G) and 1115(c)(1)(D), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b).

This section meets the requirements of Sections 1114(b)(1)(G) and 1115(c)(1)(D), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b).

Describe strategies for assisting preschool children in transition from early childhood programs to local elementary school programs, as applicable

At the end of the school year, our VPK students and our incoming kindergarteners not already enrolled in our VPK program are invited to attend our “Transition to Kindergarten”, the community Head Start program leaders go out into the community and locate and enroll pre-school aged children to attend our summer school VPK, and all of our students, grades PreK-5 are invited to our annual “Meet the Teacher” day which is held the last school day before the school year begins. This year it will be held on August 16th.

Expected Improvements

This section meets the requirements of Sections 1114(b)(1)(A),(H), and (I), and 1115(c)(1)(A), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b).

This section meets the requirements of Sections 1114(b)(1)(A),(H), and (I), and 1115(c)(1)(A), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b).

Area 1: Reading

Annual Measurable Objectives (AMOs) - Students scoring at or above Achievement Level 3 on FCAT 2.0, or scoring at or above Level 4 on FAA

Group	2013 Target %	2013 Actual %	Target Met?	2014 Target %
All Students	38%	19%	No	44%
American Indian				
Asian				
Black/African American	34%	22%	No	41%
Hispanic				
White	61%	75%	Yes	65%
English language learners				
Students with disabilities	33%	18%	No	40%
Economically disadvantaged	37%	18%	No	43%

Florida Comprehensive Assessment Test 2.0 (FCAT 2.0)				
	2013 Actual #	2013 Actual %	2014 Target %	
Students scoring at Achievement Level 3	26	19%	46%	
Students scoring at or above Achievement Level 4	<i>[data excluded for privacy reasons]</i>		38%	
Learning Gains				
	2013 Actual #	2013 Actual %	2014 Target %	
Students making learning gains (FCAT 2.0 and FAA)	46	33%	43%	
Students in lowest 25% making learning gains (FCAT 2.0)	81	59%	65%	
Comprehensive English Language Learning Assessment (CELLA)				
	2013 Actual #	2013 Actual %	2014 Target %	
Students scoring proficient in listening/speaking (students speak in English and understand spoken English at grade level in a manner similar to non-ELL students)	<i>[data excluded for privacy reasons]</i>		100%	
Students scoring proficient in reading (students read grade-level text in English in a manner similar to non-ELL students)	<i>[data excluded for privacy reasons]</i>		100%	
Students scoring proficient in writing (students write in English at grade level in a manner similar to non-ELL students)	<i>[data excluded for privacy reasons]</i>		100%	
Area 2: Writing				
	2013 Actual #	2013 Actual %	2014 Target %	
Florida Comprehensive Assessment Test 2.0 (FCAT 2.0) Students scoring at or above 3.5	41	0%	46%	
Florida Alternate Assessment (FAA) Students scoring at or above Level 4	41	0%	46%	
Area 3: Mathematics				
Elementary and Middle School Mathematics				
Annual Measurable Objectives (AMOs) - Students scoring at or above Achievement Level 3 on FCAT 2.0 and EOC assessments, or scoring at or above Level 4 on FAA				
Group	2013 Target %	2013 Actual %	Target Met?	2014 Target %
All Students	35%	18%	No	42%
American Indian				
Asian				
Black/African American	32%	17%	No	39%
Hispanic				
White	73%	50%	No	75%
English language learners				
Students with disabilities	23%	0%	No	31%
Economically disadvantaged	34%	18%	No	41%

Florida Comprehensive Assessment Test 2.0 (FCAT 2.0)			
	2013 Actual #	2013 Actual %	2014 Target %
Students scoring at Achievement Level 3	19	13%	42%
Students scoring at or above Achievement Level 4	<i>[data excluded for privacy reasons]</i>		25%
Learning Gains			
	2013 Actual #	2013 Actual %	2014 Target %
Learning Gains	46	33%	50%
Students in lowest 25% making learning gains (FCAT 2.0 and EOC)	86	62%	82%
Area 4: Science			
Elementary School Science			
Florida Comprehensive Assessment Test 2.0 (FCAT 2.0)			
	2013 Actual #	2013 Actual %	2014 Target %
Students scoring at Achievement Level 3	<i>[data excluded for privacy reasons]</i>		50%
Students scoring at or above Achievement Level 4	<i>[data excluded for privacy reasons]</i>		25%
Florida Alternate Assessment (FAA)			
	2013 Actual #	2013 Actual %	2014 Target %
Students scoring at Levels 4, 5, and 6			
Students scoring at or above Level 7			
Area 8: Early Warning Systems			
Elementary School Indicators			
	2013 Actual #	2013 Actual %	2014 Target %
Students who miss 10 percent or more of available instructional time	107	22%	10%
Students retained, pursuant to s. 1008.25, F.S.	14	4%	0%
Students who are not proficient in reading by third grade	7	2%	0%
Students who receive two or more behavior referrals	168	41%	20%
Students who receive one or more behavior referrals that lead to suspension, as defined in s.1003.01(5), F.S.	73	18%	5%
Area 9: Parent Involvement			
Title I Schools may use the Parent Involvement Plan to meet the requirements of Sections 1114(b)(1)(F) and 1115(c)(1)(G), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b).			
Describe parental involvement targets for your school			
Increase current level of parent involvement			

Specific Parental Involvement Targets

Target	2013 Actual #	2013 Actual %	2014 Target %
Increase the level of volunteers by 50%	81	21%	41%
Increase the number of parents attending "Meet the Teacher" by 20%	121	31%	51%
Increase the number of parents attending "Open House" by 20%	158	39%	59%

Goals Summary

Goal #1:

Develop and sustain a healthy, respectful, caring and safe learning environment for students, staff and community resulting in individual employee learning, student achievement and overall school improvement.

Goal #2:

To increase student achievement by providing rigorous grade level instruction along with differentiated support and scaffolding leading to student ownership of learning.

Goals Detail

Goal #1:

Develop and sustain a healthy, respectful, caring and safe learning environment for students, staff and community resulting in individual employee learning, student achievement and overall school improvement.

Targets Supported •

- Reading
- Reading - AMO's
- Reading - FCAT2.0
- Reading - Learning Gains
- Reading - CELLA
- Writing
- Math
- Math - Elementary and Middle School
- Math - Elementary and Middle AMO's
- Math - Elementary and Middle FCAT 2.0
- Math - Elementary and Middle Learning Gains
- Science
- Science - Elementary School
- Parental Involvement
- EWS
- EWS - Elementary School

Resources Available to Support the Goal

- Staff Members
- Title I
- District
- Coaches: local and state

Targeted Barriers to Achieving the Goal

- Collaboration between parents and school

Plan to Monitor Progress Toward the Goal

Action:

Walk-through data, climate survey

Person or Persons Responsible:

Administration, Coaches, SBLT

Target Dates or Schedule:

On-going

Evidence of Completion:

decrease number of calls to office climate survey results

Goal #2:

To increase student achievement by providing rigorous grade level instruction along with differentiated support and scaffolding leading to student ownership of learning.

Targets Supported

- Reading
- Reading - AMO's
- Reading - FCAT2.0
- Reading - Learning Gains
- Reading - CELLA
- Writing
- Math
- Math - Elementary and Middle School
- Math - Elementary and Middle AMO's
- Math - Elementary and Middle FCAT 2.0
- Math - Elementary and Middle Learning Gains
- Science - Elementary School
- STEM
- STEM - All Levels
- EWS - Elementary School

Resources Available to Support the Goal

- Reading Common Core Jan Richardson Guided Reading Cranium CoRE in grades 3-5 Coaches: local and state Pinellas County Schools CCSS Curriculum Framework FAIR data Common Assessment Data Facilitated Guided Planning with Coachew on a rotating weekly basis Student Data Folders Module Assessments Math CPALMS Common Core Computer Based Testing (CBT) Coaches: State and Local New Curriculum STMath Facilitated Guided Planning with Coaches on a rotating weekly basis Math Talks Math Reads

Targeted Barriers to Achieving the Goal

- Due to the new Common Core Standards, staff needs collaborative support to plan and implement rigorous lessons aligned with the standards across content areas.

Plan to Monitor Progress Toward the Goal

Action:

Increase in student achievement.

Person or Persons Responsible:

Teachers, Administrators, Instructional Coaches

Target Dates or Schedule:

Data chats, PLC's, Facilitated Guided Planning, SBLT

Evidence of Completion:

Student artifacts, formal and informal assessment data (baseline and mid-year data), student engagement data (ISM)

Action Plan for Improvement

Goal #1:

Develop and sustain a healthy, respectful, caring and safe learning environment for students, staff and community resulting in individual employee learning, student achievement and overall school improvement.

Barrier #1:

Collaboration between parents and school

Strategy #1 to Overcome the Barrier

Professional Development

Step #1 to Implement Strategy #1 - Budget Item - PD Opportunity

Action:

Provide professional development to the staff which supports a healthy respect and understanding of the students we are teaching

Person or Persons Responsible:

Administration and outside sources

Target Dates or Schedule:

on-going

Evidence of Completion:

Haberman Star Teacher pre/post test sign-in sheets

Facilitator:

Administration

Participants:

Melrose Faculty and Staff

Plan to Monitor Fidelity of Implementation of Strategy #1 for Overcoming Barrier #1 to Goal #1

Action:

walk-through data and Tier 1 Behavior Checklist

Person or Persons Responsible:

Administration and SBLT

Target Dates or Schedule:

on-going

Evidence of Completion

decreased number of calls to office for behavior concerns Tier I Behavior Checklist for each classroom

Plan to Monitor Effectiveness of Strategy #1 for Overcoming Barrier #1 to Goal #1

Action:

Tier I Behavior Checklist Behavior Call Log

Person or Persons Responsible:

Administration and SBLT

Target Dates or Schedule:

on-going

Evidence of Completion:

decreased number of behavior calls to office.

Goal #1:	Develop and sustain a healthy, respectful, caring and safe learning environment for students, staff and community resulting in individual employee learning, student achievement and overall school improvement.
Barrier #1:	Collaboration between parents and school
Strategy #2 to Overcome the Barrier	Activities which promote parent involvement at the school

Step #1 to Implement Strategy #2 - Budget Item

Action:

Facilitate activities at the school which support parent involvement

Person or Persons Responsible:

Melrose faculty and Staff

Target Dates or Schedule:

On-going

Evidence of Completion:

Master Calendar, Agenda of events, Parent Invitations

Plan to Monitor Fidelity of Implementation of Strategy #2 for Overcoming Barrier #1 to Goal #1

Action:

Schedule at least one parent involvement activity a month

Person or Persons Responsible:

Melrose Faculty and Staff

Target Dates or Schedule:

Monthly

Evidence of Completion

Master Calendar, sign-in sheets, Parent Invitations

Plan to Monitor Effectiveness of Strategy #2 for Overcoming Barrier #1 to Goal #1

Action:

Parent Sign-in Sheets Increased number of parent volunteers

Person or Persons Responsible:

Administration

Target Dates or Schedule:

Monthly

Evidence of Completion:

increased number of parents attending events held at the school and volunteer numbers

Goal #2:	To increase student achievement by providing rigorous grade level instruction along with differentiated support and scaffolding leading to student ownership of learning.
Barrier #2:	Due to the new Common Core Standards, staff needs collaborative support to plan and implement rigorous lessons aligned with the standards across content areas.
Strategy #2 to Overcome the Barrier	Core instructional staff will participate in Facilitated Guided Planning on a weekly rotation with the Literacy, Math and Science Coaches

Step #1 to Implement Strategy #2 - Budget Item - PD Opportunity

Action:

Teachers will develop rigorous lessons during the Facilitated Guided Planning to use in the classroom.

Person or Persons Responsible:

Classroom Teachers, Academic Coaches, DA Team

Target Dates or Schedule:

During Block

Evidence of Completion:

Coaches Logs Lesson Plans uploaded to Moodle

Facilitator:

Carroll Bauer Mark Ruscetta Kim Dennison

Participants:

classroom teachers and coaches

Step #2 to Implement Strategy #2

Action:

Instructional coaches will support teachers identified through data in implementation of rigorous lessons.

Person or Persons Responsible:

Instructional Coaches and DA Team

Target Dates or Schedule:

Daily

Evidence of Completion:

Coaches logs

Plan to Monitor Fidelity of Implementation of Strategy #2 for Overcoming Barrier #2 to Goal #2

Action:

Teachers will implement rigorous lessons created during the Facilitated Guided Planning.

Person or Persons Responsible:

Teachers

Target Dates or Schedule:

Daily,

Evidence of Completion

Classroom observations, walk-through logs, Pinellas ISM tool, data from ISM tool

Plan to Monitor Effectiveness of Strategy #2 for Overcoming Barrier #2 to Goal #2

Action:

Increase in the number of teachers that implement daily rigorous lessons.

Person or Persons Responsible:

Instructional Coaches, Administrative Team

Target Dates or Schedule:

Daily

Evidence of Completion:

ISM tool, walk throughs, anecdotal notes, feedback

Goal #2:	To increase student achievement by providing rigorous grade level instruction along with differentiated support and scaffolding leading to student ownership of learning.
Barrier #2:	Due to the new Common Core Standards, staff needs collaborative support to plan and implement rigorous lessons aligned with the standards across content areas.
Strategy #3 to Overcome the Barrier	Collaborative teams of teachers will have the opportunity for up to two additional hours/per week, after hours, for planning to support core instruction.

Step #1 to Implement Strategy #3 - Budget Item - PD Opportunity

Action:

Facilitated Guided Planning with the academic coaches using CCSS Core Connections Training; ST Math training; Math Talks; Math Reads to support L100

Person or Persons Responsible:

classroom teachers

Target Dates or Schedule:

After contractual hours

Evidence of Completion:

increased student achievement on FAIR, FCAT, Common Assessments, daily and weekly in class assessments, walkthrough data, coaches logs, PLC minutes

Facilitator:

Mark Ruscetta Carroll Bauer Kim Dennison

Participants:

classroom teachers and coaches

Plan to Monitor Fidelity of Implementation of Strategy #3 for Overcoming Barrier #2 to Goal #2

Action:

rigorous lessons which support CCSS

Person or Persons Responsible:

Principal, Assistant Principal, Coaches

Target Dates or Schedule:

On a weekly basis during planning sessions, PLCs, Walk-throughs

Evidence of Completion

increased student achievement as demonstrated through FAIR data, FCAT, Common Assessments, daily and weekly in class tests and quizzes, assessment modules

Plan to Monitor Effectiveness of Strategy #3 for Overcoming Barrier #2 to Goal #2

Action:

Facilitated Guided Planning

Person or Persons Responsible:

Principal, Assistant Principal, Coaches

Target Dates or Schedule:

Weekly

Evidence of Completion:

Weekly Lesson Plans, Coaches Logs, Walk-through data,

Goal #2:	To increase student achievement by providing rigorous grade level instruction along with differentiated support and scaffolding leading to student ownership of learning.
Barrier #2:	Due to the new Common Core Standards, staff needs collaborative support to plan and implement rigorous lessons aligned with the standards across content areas.
Strategy #4 to Overcome the Barrier	Academic coaches and interventionists (LLI, VE, and Title I Hourly) will collaborate with classroom teachers to align tiered instruction with core instruction.

Step #1 to Implement Strategy #4 - Budget Item - PD Opportunity

Action:

Increase student achievement by using 3 interventionist to provide Tier 2 support in grades K-5

Person or Persons Responsible:

Principal, Assistant Principal, Coaches

Target Dates or Schedule:

Provide support during intervention block and the L100 hour

Evidence of Completion:

Master schedule, FAIR data, FCAT data, Progress Monitoring data, Running Records

Facilitator:

Coaches, District

Participants:

Donna Logan, Ri Warren, Angela Cummings

Plan to Monitor Fidelity of Implementation of Strategy #4 for Overcoming Barrier #2 to Goal #2

Action:

Person or Persons Responsible:

Target Dates or Schedule:

Evidence of Completion

Plan to Monitor Effectiveness of Strategy #4 for Overcoming Barrier #2 to Goal #2

Action:

Person or Persons Responsible:

Target Dates or Schedule:

Evidence of Completion:

Goal #2:	To increase student achievement by providing rigorous grade level instruction along with differentiated support and scaffolding leading to student ownership of learning.
Barrier #2:	Due to the new Common Core Standards, staff needs collaborative support to plan and implement rigorous lessons aligned with the standards across content areas.
Strategy #7 to Overcome the Barrier	Academic and Behavior Coaches will work with teachers to increase processes aligned with core instruction

Step #1 to Implement Strategy #7 - Budget Item - PD Opportunity

Action:

Teachers will work with the Academic Coaches and Behavior Coaches to develop classroom processes and procedures to support rigorous lessons aligned with the standards across content areas.

Person or Persons Responsible:

Classroom teachers, academic and behavior coaches

Target Dates or Schedule:

During the instructional day

Evidence of Completion:

Walk-through data

Facilitator:

Academic Coaches; Bauer, Dennison, Ruscetta Behavior Coaches: Williams and Matanle

Participants:

Various classroom teachers

Plan to Monitor Fidelity of Implementation of Strategy #7 for Overcoming Barrier #2 to Goal #2

Action:

Teachers will implement processes to support rigorous lessons aligned with the standards across content areas.

Person or Persons Responsible:

Coaches, Administration, DA Team

Target Dates or Schedule:

During walk-throughs on a weekly basis

Evidence of Completion

Data collected using the classroom Observation Tool: Routines and Procedures

Plan to Monitor Effectiveness of Strategy #7 for Overcoming Barrier #2 to Goal #2

Action:

Increased in the number of teachers that implement consistent daily processes and procedures to support rigorous lessons aligned with the standards across content area

Person or Persons Responsible:

Instructional and Behavior Coaches, Administrative Team

Target Dates or Schedule:

Daily

Evidence of Completion:

ISM Tool, walk-through data, anecdotal notes, office call logs, feedback

Coordination and Integration

This section meets the requirements of Sections 1114(b)(1)(J) and 1115(c)(1)(H), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b).

This section meets the requirements of Sections 1114(b)(1)(J) and 1115(c)(1)(H), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b).

Describe how federal, state, and local funds, services, and programs will be coordinated and integrated in the school. Include Title I, Part A; Title I, Part C Migrant; Title I, Part D; Title II; Title III; Title VI, Part B; Title X Homeless; Supplemental Academic Instruction (SAI); violence prevention programs; nutrition programs; housing programs; Head Start; adult education; CTE; and job training, as applicable to your school

Title I, Part A funds are utilized, in conjunction with various other federal, state, and local funds, to support high quality instruction, parental engagement, and professional development for highest student achievement. Title I services are coordinated and integrated with other resources through collaboration of staff in various offices and departments, including: School and Community Support, Teaching and Learning, Assessment, Accountability, and Research, Professional Development, Strategic Communications, Strategic Partnerships, Human Resources, and Transportation. Title I staff monitor expenditures of Title I, Part A funds to ensure that they supplement rather than supplant other funds available to schools.

Melrose has also partnered with the Boys and Girls Club to support our learning community.

Professional Development

This section will satisfy the requirements of Sections 1114(b)(1)(D) and 1115(c)(1)(F), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b), by demonstrating high-quality and ongoing professional development for teachers, principals, and paraprofessionals and, if appropriate, for pupil services personnel, parents, and other staff is being offered to enable all children in the school to meet the State's student academic achievement standards.

This section will satisfy the requirements of Sections 1114(b)(1)(D) and 1115(c)(1)(F), P.L. 107-110, NCLB, codified at 20 U.S.C. § 6314(b), by demonstrating high-quality and ongoing professional development for teachers, principals, and

paraprofessionals and, if appropriate, for pupil services personnel, parents, and other staff is being offered to enable all children in the school to meet the State's student academic achievement standards.

Professional development opportunities identified in the SIP as action steps to achieve the school's goals:

Goal #1: Develop and sustain a healthy, respectful, caring and safe learning environment for students, staff and community resulting in individual employee learning, student achievement and overall school improvement.

Barrier #1: Collaboration between parents and school

Strategy #1: Professional Development

Action Step #1: Provide professional development to the staff which supports a healthy respect and understanding of the students we are teaching

Facilitator leader

Administration

Participants

Melrose Faculty and Staff

Target dates or schedule

on-going

Evidence of Completion and Person Responsible for Monitoring

Haberman Star Teacher pre/post test

sign-in sheets

(Person Responsible: Administration and outside sources)

Goal #2: To increase student achievement by providing rigorous grade level instruction along with differentiated support and scaffolding leading to student ownership of learning.

Barrier #2: Due to the new Common Core Standards, staff needs collaborative support to plan and implement rigorous lessons aligned with the standards across content areas.

Strategy #2: Core instructional staff will participate in Facilitated Guided Planning on a weekly rotation with the Literacy, Math and Science Coaches

Action Step #1: Teachers will develop rigorous lessons during the Facilitated Guided Planning to use in the classroom.

Facilitator leader

Carroll Bauer Mark Ruscetta Kim Dennison

Participants

classroom teachers and coaches

Target dates or schedule

During Block

Evidence of Completion and Person Responsible for Monitoring

Coaches Logs

Lesson Plans uploaded to Moodle

(Person Responsible: Classroom Teachers, Academic Coaches, DA Team)

Strategy #3: Collaborative teams of teachers will have the opportunity for up to two additional hours/per week, after hours, for planning to support core instruction.

Action Step #1: Facilitated Guided Planning with the academic coaches using CCSS Core Connections Training; ST Math training; Math Talks; Math Reads to support L100

Facilitator leader

Mark Ruscetta Carroll Bauer Kim Dennison

Participants

classroom teachers and coaches

Target dates or schedule

After contractual hours

Evidence of Completion and Person Responsible for Monitoring

increased student achievement on FAIR, FCAT, Common Assessments, daily and weekly in class assessments, walkthrough data, coaches logs, PLC minutes
(Person Responsible: classroom teachers)

Strategy #4: Academic coaches and interventionists (LLI, VE. and Title I Hourly) will collaborate with classroom teachers to align tiered instruction with core instruction.

Action Step #1: Increase student achievement by using 3 interventionist to provide Tier 2 support in grades K-5

Facilitator leader

Coaches, District

Participants

Donna Logan, Ri Warren, Angela Cummings

Target dates or schedule

Provide support during intervention block and the L100 hour

Evidence of Completion and Person Responsible for Monitoring

Master schedule, FAIR data, FCAT data, Progress Monitoring data, Running Records
(Person Responsible: Principal, Assistant Principal, Coaches)

Strategy #7: Academic and Behavior Coaches will work with teachers to increase processes aligned with core instruction

Action Step #1: Teachers will work with the Academic Coaches and Behavior Coaches to develop classroom processes and procedures to support rigorous lessons aligned with the standards across content areas.

Facilitator leader

Academic Coaches; Bauer, Dennison, Ruscetta Behavior Coaches: Williams and Matanle

Participants

Various classroom teachers

Target dates or schedule

During the instructional day

Evidence of Completion and Person Responsible for Monitoring

Walk-through data
(Person Responsible: Classroom teachers, academic and behavior coaches)

Budget

Budget Summary by Goal

Goal	Description	Total
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Goal #1	Develop and sustain a healthy, respectful, caring and safe learning environment for students, staff and community resulting in individual employee learning, student achievement and overall school improvement.	\$10,000
Goal #2	To increase student achievement by providing rigorous grade level instruction along with differentiated support and scaffolding leading to student ownership of learning.	\$108,644
	Total	\$223,394

Budget Summary by Resource Type and Funding Source

Resource Type	Evidence-Based Program	Personnel		Professional Development	Other	Total
Title I Funds	\$3,894	\$0	\$0	\$0	\$0	\$3,894
Title I	\$0	\$209,500	\$0	\$0	\$5,000	\$214,500
	\$0	\$0	\$0	\$0	\$0	\$0
Title I and SIG	\$0	\$0	\$0	\$5,000	\$0	\$5,000
Total	\$3,894	\$209,500	\$0	\$5,000	\$5,000	\$223,394

Budget Detail

Goal #1: Develop and sustain a healthy, respectful, caring and safe learning environment for students, staff and community resulting in individual employee learning, student achievement and overall school improvement.

Barrier #1: Collaboration between parents and school

Strategy #1: Professional Development

Action Step #1: Provide professional development to the staff which supports a healthy respect and understanding of the students we are teaching

Resource Type Professional Development
Resource Star Teacher Book and Guest Speaker
Funding Source Title I and SIG
Amount Needed \$5,000

Strategy #2: Activities which promote parent involvement at the school

Action Step #1: Facilitate activities at the school which support parent involvement

Resource Type Other
Resource Printing, Food, Materials
Funding Source Title I
Amount Needed \$5,000

Goal #2: To increase student achievement by providing rigorous grade level instruction along with differentiated support and scaffolding leading to student ownership of learning.

Barrier #2: Due to the new Common Core Standards, staff needs collaborative support to plan and implement rigorous lessons aligned with the standards across content areas.

Strategy #2: Core instructional staff will participate in Facilitated Guided Planning on a weekly rotation with the Literacy, Math and Science Coaches

Action Step #1: Teachers will develop rigorous lessons during the Facilitated Guided Planning to use in the classroom.

Resource Type Evidence-Based Program

Resource Math Reads

Funding Source Title I Funds

Amount Needed \$3,894

Strategy #3: Collaborative teams of teachers will have the opportunity for up to two additional hours/week, after hours, for planning to support core instruction.

Action Step #1: Facilitated Guided Planning with the academic coaches using CCSS Core Connections Training; ST Math training; Math Talks; Math Reads to support L100

Resource Type Personnel

Resource Hourly Teachers, Substitute Teachers

Funding Source Title I

Amount Needed \$104,750

Strategy #4: Academic coaches and interventionists (LLI, VE, and Title I Hourly) will collaborate with classroom teachers to align tiered instruction with core instruction.

Action Step #1: Increase student achievement by using 3 interventionist to provide Tier 2 support in grades K-5

Resource Type Evidence-Based Program

Resource

Funding Source

Amount Needed

Strategy #7: Academic and Behavior Coaches will work with teachers to increase processes aligned with core instruction

Action Step #1: Teachers will work with the Academic Coaches and Behavior Coaches to develop classroom processes and procedures to support rigorous lessons aligned with the standards across content areas.

Resource Type

Resource

Funding Source

Amount Needed