

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 7020
Pay Grade: D07

FLSA: Non-Exempt

PLANT OPERATIONS SPECIALIST
REPORTS TO: Head Plant Operator
SUPERVISES: Not Applicable
QUALIFICATIONS: Graduation from high school or possession of a GED, plus six (6) months of experience in custodial service activities.
MAJOR FUNCTION
Performs specialized duties in custodial operations of a school/facility. Provides lead supervision of support staff. Works under general supervision of a Head Plant Operator/Plant Manager.
ESSENTIAL RESPONSIBILITIES
<ul style="list-style-type: none">• Responsible for coordination of duties related to maintaining and operation of the physical plant• Follows acceptable standards in housekeeping• Confers with Plant Manager/Head Plant Operator on cleaning tasks, events, and minor maintenance• Operates various custodial and maintenance equipment within the facility• Ensures that safe working conditions exist and are practiced• Observes and practices rules of sanitation and housekeeping• Monitors custodial / maintenance supplies• Polices interior/exterior of facility on a daily basis• Applies knowledge of cleaning methods, materials, and equipment• Assists in custodial and maintenance operations; opens and secures gates as required• Performs cleaning tasks as assigned• Performs lifting on a routine basis• Performs other related duties as required
TERMS OF EMPLOYMENT
<p><i>Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.</i></p> <p><i>Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.</i></p> <p><i>The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.</i></p>
HISTORY OF JOB CLASSIFICATION
ISSUED 10/09/15 CH; BOARD APPROVED: 10/27/15

PLANT OPERATIONS SPECIALIST

<u>WORKING CONDITIONS & PHYSICAL EFFORT:</u>	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds				X	
2. Lift objects weighing 21 to 50 pounds				X	
3. Lift objects weighing 51 to 100 pounds				X	
4. Lift objects weighing more than 100 pounds				X	
5. Carry objects weighing up to 20 pounds				X	
6. Carry objects weighing 21 to 50 pounds				X	
7. Carry objects weighing 51 to 100 pounds				X	
8. Carry objects weighing 100 pounds or more				X	
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time				X	
12. Stooping and bending					X
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills				X	
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects				X	
19. Proofreading and checking documents for accuracy	X				
20. Using a computer to enter and transform words or data	X				
21. Using various technology tools		X			
22. Working in a normal office environment with few physical discomforts	X				
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions				X	
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions				X	
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls				X	
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job				X	

Plant Operations Specialist - SEIU