

**PINELLAS COUNTY SCHOOLS
HIGH SCHOOL CREDIT REFERRAL FORM
FOR CO-ENROLLED STUDENTS**

TO: Administrator of _____ Date _____
Adult School

FROM: Sending School _____
High School Guidance Counselor/Advisor Signature: _____

STUDENT NAME _____ STUDENT ID #: _____ GRADE ____ COHORT YEAR _____

STUDENT ADDRESS: _____ Social Security #: _____ DOB _____

Gender: ___ Male ___ Female
Ethnicity: ___ Hispanic/Latino ___ Not Hispanic/Latino
Race (check all that apply): ___ White ___ Black or African American ___ Asian ___ American Indian or Alaska Native ___ Native Hawaiian or Other Pacific Islander
Citizenship: ___ A. U.S. Citizen ___ B. Permanent Resident Alien ___ C. Non-Resident Alien
Current IEP: ___ Yes ___ No

Parent/Guardian's Name (Print): _____ Parent/Guardian's Phone #: _____

K-12 Use				Adult School Use Only					
Course # (required)	Semester	Course Title	Previous Grade D or F?	Section #	Entry Date	Hours	Days of Week	Location	Instructor
			___ Yes ___ No						
			___ Yes ___ No						
			___ Yes ___ No						
			___ Yes ___ No						
			___ Yes ___ No	Displaced Homemaker - NA	Institutionalized Adult - NA	Single Parent & Single Pregnant Woman - NA	Highest Grade Completed - Current Grade Level	Resident Status: In-County Resident	English Language Learner - No

PROGRAM POLICY EXPECTATIONS:

1. Enrollment is not processed until the student attends class for the first time. On average, it takes 8-10 weeks of regular attendance and effort to earn 1/2 credit.
2. All assessments/tests must be taken at the school site.
3. Students must complete all the requirements of the course to receive credit.
4. Students are expected to adhere to the PCSB Code of Conduct, including the dress code.
5. Should a student withdraw from high school, he or she may default to adult student enrollment requirements, which may include tuition.

****Special Note: NCAA Eligibility Centers do NOT accept APEX Learning credit for college bound student athletes.**

Student Completes this Affidavit. I hereby certify that the information on this application is accurate to the best of my knowledge. By signing, I am giving my permission for the use of the data included herein in managing the program for which I am registered. All required signatures must be present before a student's enrollment in the evening school is complete.

Student Signature Parent/Guardian Signature