



**2023-2024 Title I Parent and Family Engagement Plan**

**School Name: High Point Elementary School**

**Please use the Comprehensive Needs Assessment Data and any other family engagement data to complete the following:**

School's Mission Statement:

**The dedicated staff of High Point Elementary commits to creating a safe, caring and creative environment. With a focus on organization, determination and opportunities to think, our scholars will be valued and held accountable for their learning and academic growth.**

**We value**

- 1. Respect**
- 2. Responsibility**
- 3. Relationships**

**Our Vision- 100% Scholar Success**

**Measurable Outcomes: High Point Elementary strives to reach 40% attendance at our academic family events.**

## **Building Capacity of Families**

Describe how the school will implement activities that will build the capacity for strong parent and family activities, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

High Point Elementary School believes in involving parents in all aspects of its Title I programs, therefore our school will encourage parents to become active members of our School Advisory Council (SAC). More than 50 percent of the members of the SAC are required to be parent (non-employee) representatives. The SAC has the responsibility for developing, implementing, and evaluating the various school level plans, including the School Improvement Plan (SIP) and Parent and Family Engagement Plan (PFEP). Therefore, parents will be provided opportunities to give input in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by stakeholders. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program. Parents may request additional support either directly through their child's teacher or grade level administrator. A parent may also request support during regularly scheduled SAC or PTO meetings.

We will schedule events to welcome and connect families with our school community:

Meet and Greet Prior to the Start of School, Open House and Title 1 Night, Ready Set Kindergarten

High Point will conduct EdCamp Evenings to unite families with the learning community. During these events teachers will facilitate activities that empower families to work together to enhance scholar learning. Families will receive materials to take home for practice.

Reading Recovery will host training events that empowers families to support scholar reading behaviors at home.

ELL Partnerships will conduct trainings that build parent capacity to engage in activities to help them monitor scholar progress, access scholar information, introduce various electronic learning platforms.

High Point will open campus to monthly lunches to connect families to the learning community.

Based on the data from the Comprehensive Needs Assessment, please complete the [Family Engagement Planning Sheet](#) for an upcoming event that will be directly tied to the measurable outcome(s) above.

**Staff Professional Development related to Family Engagement**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)]

How will school leadership actively build teacher and staff capacity related ongoing family engagement connected to academic goals?

The family engagement committee will meet monthly to Review, Finalize and Plan Events. The first 10-15 minutes of each meeting will be dedicated to the review of best practices to engage families in meaningful ways.

- August      Building Relationships  
<https://flamboyanfoundation.org/resources/>
  
- September    Preventing Chronic Absence  
<https://www.attendanceworks.org/resources/toolkits/>
  
- October      Building Capacity with Partnerships
  
- November    Engaging Families with SWD Article  
<https://eclkc.ohs.acf.hhs.gov/family-engagement/article/engaging-families-children-disabilities>
  
- January      Student Led Conferences- connecting school and home
  
- February     Shared Literacy
  
- March        Building Efficacy with our scholars  
<https://www.parents.com/parenting/better-parenting/little-ways-to-teach-a-child-to-think-for-themselves/>
  
- April         Keeping the Learning During Summer

**Title I Annual Parent Meeting Experience**

Each school will convene an annual meeting designed to inform parents of participating children about the schools Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. [Section 1118(c)(1)].

How will you get recorded feedback from parents about the meeting? How will the recorded feedback be used to inform future events?

Parents will receive an exit survey to complete following events. Feedback will be reviewed during monthly Family Engagement committee meetings to influence the future design of the event.

How will you address barriers to increase attendance and academic support at home?

We will respond to feedback and real time data. We have scheduled a variety of events for family to participate before, during and after school.

How will you get the information home to parents using various modalities who do not attend?

Materials are sent home through the daily agenda, school messenger, class DoJo and posted on the website and school marquis.

## **Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)] • Timely information about the Title I programs [Section 1118(c)(4)(A)]; • Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]; • If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and • If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will submit the parents comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

High Point Elementary School will provide information to parents regarding Title I programs in a timely manner using various methods of communication including meetings, letters home, the school messenger, email and the school website. At Meet and Greet and stand-alone Annual Title I Meeting, information about Title I programs, curriculum, and academic assessments will be shared in general meetings. Teachers will maintain sign-in sheets and provide a copy to the Title I coordinator who will also maintain documentation on the dissemination of information, distribution methods, and timelines. Parents will be provide a response form to complete to provide input or to ask questions. The principal will respond by email to all questions left. If a parent is unsatisfied with the school-wide program plan under Section 1114 (b)(2), they will be asked to provide their comments to the Principal who will then provide the comments to the Title I office.

### **Flexible Parent Meeting**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

High Point Elementary School seeks to build meaningful relationships with our entire learning community. We seek to provide excellent customer service and availability for parents. The administrators make themselves available to parents to the largest degree possible when parents come to the school with questions or concerns. We will offer morning, during the day and evening events throughout the year to maximize attendance. All activities are child friendly. These activities will focus on working together to build thinking opportunities as a leaning community.

### **Accessibility**

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

All communications are sent home in dual language (English/Spanish). School messenger translates into other native languages for access. During meetings, bi-lingual translation is made available through closed caption headsets. Parents are able to listen in real time to discussions and can ask questions in their native language. Multiple bi-lingual interpreters are available to communicate with families from the moment they register. Bi-lingual assistants are utilized for conferences, phone calls and meetings.

Activities will be provided to engage scholars- pre-school age to allow families to participate.