**From:** PCS Health Services [mailto:040-communications@pcsb.org]

**Sent:** Sunday, January 17, 2021 11:00 AM **To:** O Toole Sara < <a href="https://orestate.org/orestate.org/">OTOOLES@pcsb.org/</a>

Subject: Vaccinations Now Available for PCS Employees 65+

## VACCINATIONS NOW AVAILABLE TO PCS EMPLOYEES AGED 65 AND OVER

Pinellas County Schools and the Florida Department of Health-Pinellas are partnering to provide **all** Pinellas County Schools employees **aged 65 and over** the opportunity to receive a free COVID-19 vaccination beginning as early as Tuesday, January 19. This includes administrators, instructional staff, support staff, substitute teachers, contract employees and coaches. (If you are an instructional staff member who recently received the survey regarding BayCare, please note that BayCare was not able to secure the vaccines to roll-out the program. You should register for this opportunity if you wish to receive a vaccine.)

Vaccination appointments will be scheduled on the following dates at three Department of Health-Pinellas locations.

## DATES:

Tuesday, January 19 Wednesday, January 20 Thursday, January 21 Friday, January 22 Monday, January 25

## LOCATIONS:

Clearwater Health Department 310 N. Myrtle Ave. Clearwater, FL 33755

Mid-County Health Department 8751 Ulmerton Road Largo, FL 33771

St. Petersburg Health Department 205 Dr. Martin Luther King Jr. St. N. St. Petersburg, FL 33701

Please speak with your principal or supervisor to arrange coverage for the time, if it is needed. Principals and supervisors have received notification of this program. Bus drivers should select times that do not impact their assigned routes and work directly with your supervisor to ensure all needs are covered.

In order to receive a vaccination, you **must register in advance** for an appointment, and bring both a driver's license and PCS ID badge (either district- or school-issued badge) to your appointment to verify age and employment. Substitute teachers should bring both a driver's license and the paper ID card provided to them from HR. Substitutes should contact the Sub Placement Team if they have misplaced their card to receive a new card.

Registration will open Monday, January 18 at 9 a.m. and close at 4 p.m. on Friday, January 22. If you are interested in receiving the vaccine, please register as early as possible so the Department of Health can prepare accordingly.

**TO REGISTER**: Click on the link below to fill out the online form. You will need to complete all fields – name, date of birth, phone number, PCS email address and physical address. Then select your preferred location. Once you select a location, a list of available appointments will show on your screen. Click on the date and then select a time. Once a time slot is filled it will no longer allow additional selections.

Please do not forward this email as this opportunity is only open to PCS employees age 65 and over. You must use your PCS email address (<a href="mailto:openstance">openstance</a> and enter your date of birth correctly or the system cannot authenticate your submission.

Each eligible employee can only register once and all communications, including appointment confirmation, will be sent to your PCS email address. Once registered, if you need to change your appointment a link will be included in your confirmation email.

## FORM LINK: https://hipaa.jotform.com/210156768690159

**ONCE REGISTERED**: In order to expedite the vaccination process your confirmation email will include information and paperwork that **must be filled out in advance** and brought to your appointment. The Department of Health has calculated how much time is needed to accommodate all qualifying employees and will have enough timeslots available for all who register if everyone is punctual and prepared at arrival. **Failure to arrive with the completed form may result in the delay of your appointment**.

We are extremely pleased to be able to offer this opportunity and are grateful to the Department of Health-Pinellas for making these vaccinations available. If you have questions, contact us at staffinput@pcsb.org.

Thank you for your continued commitment and service to the students and families of Pinellas County.